

How to Favorite Content

Last Modified on 06/10/2021 3:53 pm EDT

UNIFI allows you to mark favorite content for easy access.

Favoriting content is different than giving it a star rating. When you favorite a piece of content, that is unique to the user. If you want others on your team to know the content is preferred, you'll want to utilize its star rating shown to the left of the image.

Flat_Screen_Television_12254

FAVORITE CONTENT: Unique to each user

STAR RATING: Shared with company/team

Revit Family: Flat_Screen_Television_12254.rfa
Category: Furniture
Size: 236 KB
Original Author: demo.admin@unifilabs.com
Date Created: 4/19/2019
Date Modified: 4/19/2019
Active Revision: 1
Libraries: AEC - Architecture, Internal - Sandbox, MEP - Electrical

There are two ways to favorite a piece of content. The first is to right-click on the name of the object.

Flat_Screen_Television_12254

IMPERIAL Category
Libraries: AEC - Architecture
Tags: Audio/Visual

- Add a tag
- Download
- Open in Family Editor
- Rename
- Copy URL
- Unfavorite
- Batch Insert
- Request Update
- Delete

Right-clicking on the name of the content gives you some quick select options such as Add a tag, Download, Favorite, and more.

The second way to favorite a piece of content is to left-click on the name of the content.

Flat_Screen_Television_12254

IMPERIAL Category: Furniture Size: 236 KB Revision: 1 Inserts: 3 Base Files: 2
Libraries: AEC - Architecture Internal - Sandbox MEP - Electrical
Tags: Audio/Visual Div. 11, 5200 - Audio-Visual Equipment Residential Revit City

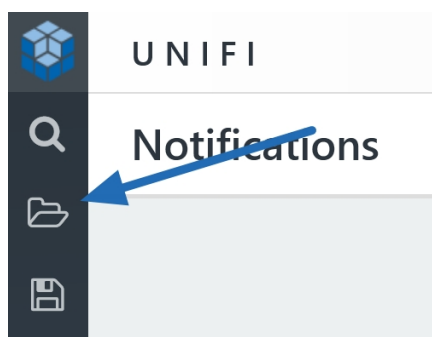
Next, click on the heart icon in the upper right corner. This method may be preferred if you need to also review any of the parameter data or file history before favoriting the content.

t_Screen_Television_12254.rfa
 niture
 5 KB
 Serial
 - Architecture; Internal - Sandbox; MEP - Electrical

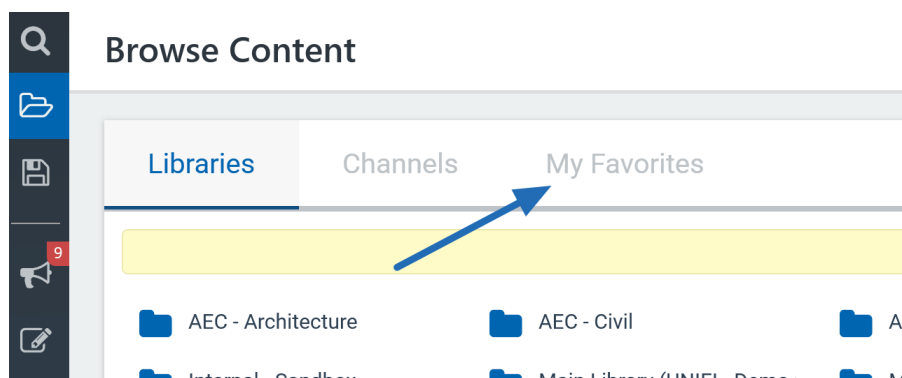
Original Author:	demo.admin@unifilabs.com
Date Created:	4/19/2019
Date Modified:	4/19/2019
Active Revision:	1

[nment](#) [Residential](#) [Revit City](#)

To access your favorite content, go to the Browse section in UNIFI by clicking on the folder icon on the left side of the screen.



Next, select **My Favorites**.



From here, you can easily view all of your favorite content.